



November 2022

THE VOLUNTEER CENTER
of BROWN COUNTY

The Volunteer Times

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Please note: Information was accurate at the time of publication, but contact the organizations listed for the most up-to-date information.

November 1-2 and 8-9 — Holiday Decorating

Tuesdays-Wednesdays, November 1-2 and 8-9: 9:00 a.m.-2:00 p.m.

The National Railroad Museum seeks volunteers to help them prepare for the holidays by decorating the museum. These decorations will be used during Festival of Trees and Polar Express, their popular holiday events. Decorating takes place both inside and outside to help create the full holiday experience for museum guests. Volunteers ages 10-14 must be accompanied by a guardian. **Contact** Megan Blackburn at 920-437-7623 or mblackburn@nationalrrmuseum.org.

November 5 — Volunteer Training

Saturday, November 5: time to be determined (duration 2-3 hours)

Community Circles of Support recruits, trains, and supports volunteers who help people transition from incarceration to the community, providing a safe environment for participants to express themselves and engage in positive social interaction and responsibility. This training will equip volunteers ages 18 and older to assist on an ongoing basis with Circles of Support. During weekly meetings on Wednesdays from 5:30-7:00 p.m., volunteers will provide participants with mentoring and alternative solutions to problems they're encountering. Volunteers will stress focusing on the future and making continual progress on defined plans for success. **Contact** Terry Roberts at 920-602-0976 or troberts11@new.rr.com.

November 8 — Gratitude for Green Bay Resource Fair

Presented by Green Bay Packers players and coaches

Tuesday, November 8: 1:00-4:00 p.m. (set-up), 4:00-7:00 p.m. (event activities), and 7:00-8:00 p.m. (clean-up)

This Convoy Nation Pro-Series Community Event empowers and equips athletes to serve working-class and impoverished families in their communities by providing guests with groceries, haircuts, health and

Inside

Ongoing
Opportunities... 4

continued on next page

continued from page 1

dental services, shoes, socks, and much more. Volunteers ages 15 and older are needed to help ready the service areas and items to be distributed, assist guests as they receive the items and services, perform light clean-up and organizational work, and help pack up any undistributed items (such as coats, emergency winter kits, winter boots) for local non-profits that will take them to be given away at a later date. **Contact** Molly Crosby at 920-264-8263 or convoynationgb@gmail.com.

November 10 and 16 — Downtown Clean-Up for Packer Weekends

Thursday, November 10 and Wednesday, November 16: 3:30-5:00 p.m.

Downtown Green Bay, Inc. would like volunteers to help make the downtown district as clean and welcoming as possible to guests arriving for Packer games. Litter pickers, gloves, and garbage bags will be provided. This is a great chance for fresh air, getting steps in, and beautifying our community. **Contact** Jenny VandenLangenberg at 920-617-7087 or jenny@downtowngreenbay.com.

November 12 — Victoria's Tea

Saturday, November 12: 10:00 a.m.-4:00 p.m. (first sitting 11:00 a.m., second sitting 2:00 p.m.)

Brown County Historical Society seeks volunteers ages 15 and older for several duties:

- Food service — Assist with tasks such as plating, serving, clearing, and pouring tea.
- Act as Queen Victoria during the tea party — A script will be provided for this, and it is okay if the volunteer is not able to memorize it.

Contact Mariah Ackermann at 920-437-1840 or bchsvolunteer@browncohistoricalsoc.org.

November 12 — Girls on the Run Celebration 5K

Saturday, November 12: 5:30-7:30 a.m. (set-up), 7:30-8:45 a.m. (registration/packet pick-up), 7:30-8:45 a.m. (facilitate/supervise pre-race activity), 8:30-10:30 a.m. (course guide), 9:30-11:30 a.m. (finish line refreshments)

Girls on the Run Northeast Wisconsin is looking for volunteers ages 12 and older for various roles. Course guides point runners in the right direction and cheer; activity facilitators distribute materials to participants, and supervise and encourage; finish line refreshment duties involve food prep, set-up, distribution, and clean-up. **Contact** Kathy Olson at 920-209-5866 or kathy.olson@girlsontherun.org.

November 13 and 17 (plus other dates) — Packer Game Ticket Scanning and Seat Rental

Sunday, November 13: start time 12:25 p.m.

Thursday, November 17: start time 4:15 p.m.

Hand of Hope is seeking volunteers ages 16 and older for two roles:

- Ticket scanners — Volunteers will be given a handheld ticket scanning device and, once at their assigned gate, a supervisor will train them on its use. Shifts last 3.5-4.5 hours. Groups normally stay 30-45 minutes after kick-off and will then be released by their gate supervisor.
- Seat rental — A supervisor will distribute handheld card readers to volunteers and provide training on them (Lambeau Field is cashless and takes cards only). Once fans start coming into the stadium, groups will sell the rental seats (\$8 each, currently). Some volunteers will be handling card transactions while others will be handing the seats to the fans as they pay for them. Physical requirements: standing entire shift (one person may sit), bending, and lifting up to 5 pounds. Shifts last 3.5-4.5 hours. Groups stay 30-45 minutes after kickoff and are then released by the supervisor to return to the usher room and check out.

Additional dates and times: December 19 at 4:15 p.m., January 1 at 12:25 p.m., and January 7 or 8 start time TBA. **Contact** Kristi King at 920-265-9708 or kristi54162@gmail.com.

November 18 — Lighting Ceremony

Friday, November 18: 1:00-4:00 p.m. (set-up), 5:00-8:00 p.m. (all other duties)

On Broadway would like volunteers to assist with this kick-off to the holiday season. This is a perfect opportunity for high school students. Various roles are available:

- Set-up crew — Help put up decorations, unload the truck, set up tables and chairs, etc.
- Activity monitors — Help facilitate children's games and activities during the event.
- Crossing guard — Help direct traffic and let families cross the street safely.
- Santa photos — Help direct the line and assist children having pictures taken with Santa.
- Cookie decorating — Help monitor the cookie station, clean up spills, refill supplies, etc.
- Cash register worker — Handle cash and use a point-of-sale system at the cookie station.

Contact Quincy Fassbender at 920-655-7525 or quincy@onbroadway.org.

November 18- December 11 — Polar Express Train Ride

Fridays-Sundays, November 18-December 11: 3:00-9:00 p.m. (Fridays), 1:00-5:15 p.m. and 5:00-9:00 p.m. (Saturdays), 3:00-9:00 p.m. (Sundays)

The National Railroad Museum is excited to host the Polar Express Train Ride. Volunteers are needed both inside and outside to help with crowds, ticketing, and serving hot chocolate.

Visit <https://bit.ly/3eXEggd> for timeslots and volunteer positions. Volunteers ages 10-14

should be accompanied by a parent. **Contact** Megan Blackburn at 920-437-7623 or mblackburn@nationalrrmuseum.org

November 18, 25, 26 and December 2, 9, 16 — Christkindlmarket

Fridays, November 18, 25 and December 2, 9, 16: 4:30-7:00 p.m. or 7:00-9:30 p.m.
Saturday, November 26: 10:30 a.m.-1:00 p.m. or 1:00-3:30 p.m.

On Broadway Inc. is in need of volunteers ages 18 and older to assist in two areas at this outdoor market:

- Serve beverages in the beverage tent. Requires cash handling.
- Greet visitors, track attendance, and distribute surveys for attendee information to submit for economic impact.

Contact Quincy Fassbender at 920-655-7525 or quincy@onbroadway.org.

November 28-30 — Christmas Decorating

Monday-Wednesday, November 28-30: flexible shifts

Brown County Historical Society would like volunteers to assist with decorating their house for Christmas. **Contact** Mariah Ackermann at 920-437-1840 or bchsvolunteer@browncohistoricalsoc.org.

November-January — Bruce the Spruce

November-January: various two-hour weekend shifts

Neville Public Museum seeks volunteers ages 18 and older to help carry on the tradition of Bruce the Spruce by being his voice. Successful candidates will be able to think quickly on their 'roots', love to spread holiday cheer, be willing to spend 1-2 hours observing as training, then work a minimum of two shifts during the holiday season. **Contact** Ryan Swadley at 920-448-7840 or ryan.swadley@browncountywi.gov.

Ongoing Opportunities

Shelter Volunteers

Various shifts from November-April

St. John's Ministries has an immediate critical need for volunteers ages 18 and older (or kids with an adult) in a variety of roles at their men's and women's shelters:

- Breakfast (5:30-7:30 a.m.) — Heat and serve breakfast for their guests.
- Hospitality (4:45-7:00 p.m. and 7:00-9:30 p.m.) — Spend time talking with and listening to their guests, with additional light tasks, such as making coffee and setting out snacks.
- Laundry (7:00-10:00 p.m.) — Launder guests' personal laundry, towels, and bedding.

Contact Brooke Graham at 920-301-0909 or bgraham@stjohnsgreenbay.org.

Girl Scout Troop Leaders

Flexible shifts from December-June

The Girl Scouts of the Northwestern Great Lakes are looking for volunteers ages 18 and older that love to learn new things, help girls grow into courageous leaders, and have fun. As a troop leader at Susie C. Altmayer Elementary and/or Heritage Elementary, you are able to choose when and how often your troop will meet. You will plan troop meetings, fun events, and more. **Contact** Natalie Jaroch at 920-955-3460 or njaroch@gsnwgl.org.

General Volunteers

Flexible daily shifts

Safe Shelter provides temporary housing for homeless families and single adults, serving both the local Oneida community as well as the greater Green Bay area. Volunteers ages 18 and older are needed to provide assistance organizing the linen room and donation room.

Contact Pearl Webster at 920-883-1557 or pwebster@safesheltergb.org.

Volunteer Coordinator

Flexible shifts

New Leaf Foods' committed board of directors, community connections and support, and bountiful variety of experiences will allow their volunteer coordinator to flourish both professionally and personally while working to create a sustainable local food system. Their small, dedicated group of volunteers comes together to provide an extraordinary educational experience unique to our community and unique to each individual's expertise and desired areas of growth. The volunteer coordinator, an unpaid position for someone age 18 or older, will work collaboratively with New Leaf Foods' board of directors to develop their community volunteer coordination strategies, including outreach and marketing, recruiting volunteers, volunteer communications, maintaining the volunteer database, and overseeing volunteer training and onboarding. **Contact** Kim Diaz at 920-600-4413 or kimr.diaz@gmail.com.

Front Desk Volunteers

Tuesdays-Thursdays, 8:30 a.m.-12:00 p.m.

St. John's Ministries is seeking front desk volunteers ages 18 and older at The Micah Center. They will work alongside the office manager in this stimulating role. Responsibilities include greeting guests and helping them sign in, and answering the phone and directing callers to staff and resources. If you enjoy a dynamic, fast-paced environment, excel in multi-tasking, and love interacting with guests and community members, this may be the opportunity for you. **Contact** Brooke Graham at 920-301-0909 or bgraham@stjohnsgreenbay.org.

Resale Shoppe Volunteers

Mondays-Thursdays, 10:00 a.m.-1:00 p.m., 1:00-4:00 p.m., and 4:00-6:00 p.m.; Fridays, 10:00 a.m.-1:00 p.m. and 1:00-4:00 p.m.; Saturdays, 10:00 am-2:00 p.m. Unity Resale Shoppe, a part of Unity Hospice, would like volunteers ages 18 and older to help with various duties, including accepting, cleaning, and sorting donations; pricing and staging merchandise on the sales floor; and working the cash register. **Contact** Paakou Vang at 920-339-5501 or pvang@unityhospice.org.

General Volunteers

Various shifts

Green Bay Area Newcomers Neighbors would like volunteers ages 18 and older for a variety of duties:

- Research things to do in Green Bay, the history of the area, fun facts, activities, recipes, desserts, quotes, and jokes. These items are needed for the weekly calendar that is emailed to over 2,600 in the community.
- Distribution of Newcomers' Resource Guide
- Photography and videos
- Light office work such as mailing, phone calling, and data entry

Contact Joleen Allard at 920-680-7437 or joleen@greenbaynewcomers.com.

Office Reception Volunteers

Mondays, 9:00 a.m.-12:30 p.m., and Fridays, 12:30-4:00 p.m.

St. John's Ministries is looking for office reception volunteers ages 18 and older to work behind-the-scenes at the men's shelter location. Responsibilities include answering the phone and directing callers to staff and resources, answering the door, receiving donations, and more. If you have great customer service skills and enjoy interacting with community members, this may be the opportunity for you. **Contact** Brooke Graham at 920-301-0909 or bgraham@stjohnsgreenbay.org.

High School Homework Tutors

Various weekdays, 3:00-5:00 p.m.

Shelter in the Storm helps teens in the Green Bay area lead safe, healthy, productive lives by giving them the tools to accomplish this and help them reach their goals. They are seeking volunteers to help teens with homework in a variety of subjects at Shelter's youth center and possibly at Green Bay district schools. **Contact** Tim Grom at 847-840-1734 or tgrom@shelterinthestorms.org.

Foster Assistants and Off-Site Adoptions

Various days and shifts

The Wisconsin Humane Society-Green Bay Campus is looking for volunteers to help support the shelter. Off-site adoption center volunteers help clean and adopt out their cats. Foster assistants help with data-driven support of animals placed in homes, both remotely and on-site. Visit <https://www.wihumane.org/volunteer/greenbay> to learn more about their program and how to become a volunteer. Kids ages 13-15 may volunteer with an adult; 16 and older may volunteer on their own. **Contact** Katie Gut at 920-469-3110 or kgut@wihumane.org.

Memory Bear Sewers

Flexible shifts

Compassus Hospice would like volunteers ages 18 and older who want to use their sewing talent for a great purpose. Memory bears are stuffed animals that are made from personal clothing items as a keepsake for families of their lost loved one. Supplies are provided, and you can work from the comfort of your own home. **Contact** Kacie Doxtator at 920-321-2004 or kacie.doxtator@compassus.com.

Meal Serving

Daily shifts, 11:00 a.m.-1:00 p.m. and 4:00-6:00 p.m.

Freedom House Ministries seeks volunteers to make and/or serve a meal to residents in their cafeteria. Volunteers ages 8-17 must be accompanied by a parent. **Contact** Bobbi Jo Mashlan at 920-432-4646 or bobbijomashlan@freedomhouseministries.org.

UntitledTown Planning Team

Various shifts

UntitledTown is a program of the Friends of the Brown County Library, and they are planning events for 2023. Volunteers are needed for programming, marketing, and technology assistance. They are looking for individuals who are passionate about writing, authors, and celebrating storytelling in all forms. No prior experience needed. **Contact** Sherrill Revolinski at 920-371-3651 or info@browncountylibraryfriends.org.

Tour Guides

Various shifts, mostly weekdays between 9:00 a.m.-1:00 p.m.

Enjoy kids and museums? The Neville Public Museum is looking for volunteers ages 18 and older to lead school tours through the exhibits. Successful tour guides are outgoing, able to think on their feet, and willing to lead three or four tours per month (about two hours per shift). **Contact** Ryan Swadley at 920-448-7840 or ryan.swadley@browncountywi.gov.

Planning Team Members

Flexible shifts

New Leaf Foods, Inc. is looking for volunteers ages 18 and older to join the planning team. for their annual Garden Blitz event. 2023's event takes place May 5-7. **Contact** Kim Diaz at 920-600-4413 or kimr.diaz@gmail.com.

Drivers for Seniors and People with Disabilities

Flexible 4- to 5-hour weekday shifts, morning or afternoon

Curative Connections would like volunteers ages 18 and older to drive clients to and from vital appointments, and offer door-to-door assistance as needed. Vehicles, gas, and insurance are provided. No CDL required, but must have a good driving record and pass a background check. **Contact** Tina Whetung at 920-227-4272 or twhetung@curativeconnections.org.

Veteran Volunteers

Flexible shifts

Compassus Hospice's veteran-to-veteran program aims to pair recruited veteran volunteers, ages 18 and older, with hospice patients who have been identified as veterans. Veteran volunteers are important because they are able to form a camaraderie with veteran patients. These volunteers can help by taking part in pinning ceremonies and/or distributing certificates, providing companionship by paying friendly visits, and providing respite for caregivers. **Contact** Kacie Doxtator at 920-321-2004 or kacie.doxtator@compassus.com.

Senior Program Volunteers

Wednesdays, 9:30-11:00 a.m. and 3:00-4:30 p.m. (drivers) or 11:00 a.m.-2:00 p.m. (lunch assistants)

The Salvation Army of Greater Green Bay hosts seniors each week for games, activities, lunch, and companionship. They are in need of volunteers ages 18 and older to help with serving lunch, along with drivers to help transport seniors to and from programming in Salvation Army vehicles. Seniors would be picked up at their residence and brought to 626 Union Court. Morning drivers have the option to stay and participate. **Contact** Kristine Schmidt at 920-593-2375 or kristine.schmidt@usc.salvationarmy.org.

Childcare Volunteers

Mondays, 6:30-8:00 p.m.; Tuesdays, 9:30-11:00 a.m.; and Thursdays, 9:30-10:30 a.m. or 6:30-7:30 p.m.

Freedom House Ministries would like volunteers to come have fun while helping to provide childcare as parents attend essential training to aid in their journey to self-sufficiency. Volunteers younger than 16 must be accompanied by an adult. **Contact** Bobbi Jo Mashlan at 920-432-4646 or bobbijomashlan@freedomhouseministries.org.