



THE VOLUNTEER CENTER  
of BROWN COUNTY

February 2025

# The Volunteer Times

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*Note: Information was accurate at time of publication, but contact the organizations listed for the most up-to-date information.*

## January 28 — Initial Reading Coaches for Kids Training

**Tuesday, January 28: 1:00-3:00 p.m.**

Reading Coaches for Kids is a volunteer tutoring program designed to increase students' reading abilities and literacy skills by training and placing volunteers who read with students in area schools. Volunteers are placed in kindergarten through 5th grade classrooms for one hour a week during the regular school day. Training and ongoing support are provided. The Reading Coaches program is especially looking for volunteers ages 55+ (minimum age: 18) to be a part of the Retired/Senior Volunteer Program to provide intergenerational experiences for the children. Once trained, tutoring takes place at various times during the school day, and a minimum commitment of one hour per week during the school year is requested. Training location: Volunteer Center of Brown County, 984 9th St., Green Bay. Visit [volunteergb.org/programs/reading-coaches/](http://volunteergb.org/programs/reading-coaches/) for more information and an application or **contact** Nancy Pfankuch with questions at 920-600-0184 or [nancy@volunteergb.org](mailto:nancy@volunteergb.org).

## February 1 — Beerntsen's Chilly Chocolate 15K & Fudge Trudge 5K

**Saturday, February 1: various shifts**

Golden House will receive a portion of the proceeds from this event per number of volunteers for the agency, and you can help out by working shifts on the course giving out water, cleaning up, helping at the finish line, and directing runners. Visit <https://bit.ly/4iCFxh6> to sign up. *Please note:* If you sign up for Golden House, please indicate this when you register. **Contact** Jodi Nuthals-Mikulsky with questions at 920-435-0100 or [jodi@goldenhousegb.org](mailto:jodi@goldenhousegb.org).

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## February 1 and 15 — Seed Sorting and Packing

**Saturdays, February 1 and 15: 9:30 a.m.-12:00 p.m. and 12:30-3:00 p.m. each day**

Join New Leaf Foods for their seed packing days ahead of the Brown County Seed Library launch on March 8. Help sort and package seeds to supply the Greater Green Bay area with a plentiful variety of FREE edible and pollinator seeds. Providing the community with seeds helps protect the current and future food supply. **Contact** Melissa Wass at 920-246-4985 or [melissa.wass@newleaffoods.org](mailto:melissa.wass@newleaffoods.org).

## February 15 — Project Play 60

**Saturday, February 15: 8:30 a.m.-12:00 p.m. and 11:30 a.m.-3:00 p.m.**

Help The Salvation Army raise money by volunteering to oversee games, crafts, and other activities. Volunteers younger than 13 must be accompanied by an adult. Location: Lambeau Field Atrium, 1265 Lombardi Ave., Green Bay. Visit <https://bttr.im/hnui9> to sign up or **contact** Michaela Koepp with questions at 920-593-2375 or [michaela.koepp@usc.salvationarmy.org](mailto:michaela.koepp@usc.salvationarmy.org).

## February 22 — Café Crawl

**Saturday, February 22: 8:00-10:00 a.m. and 10:00 a.m.-12:15 p.m.**

Downtown Green Bay and Olde Main Street, Inc. needs two volunteers ages 16 and older at each cafe/business to punch passports and assist with serving samples as needed. You can also choose to volunteer for two hours, then participate in the crawl the other two hours for free. Visit [signup.com/go/RDmYizU](http://signup.com/go/RDmYizU) to see available shifts and to sign up or **contact** Jenny VandenLangenberg with questions at 920-676-9363 or [jenny@downtowngreenbay.com](mailto:jenny@downtowngreenbay.com).

# Looking Ahead

## March 10-May 22 — Girls on the Run Spring 2025 Season Volunteers

**March 10-May 22: Mondays and Wednesdays, 2:45-4:15 p.m.; Tuesdays and Thursdays, 3:00-4:30 p.m.**

Girls on the Run Northeast Wisconsin is a youth development program that combines social/emotional learning with physical activities. Teams meet twice a week for 10 weeks and are led by a team of coaches using the research-based curriculum that provides all lessons and activities. Volunteers must be ages 16 and older. Training, support, and materials are provided. **Contact** Kathy Olson at 920-209-5866 or [kathy.olson@girlsontherun.org](mailto:kathy.olson@girlsontherun.org).

# Ongoing Opportunities

## Social Services Assistant

### **Mondays-Fridays, 8:00 a.m.-12:15 p.m. and 12:15-4:30 p.m.**

The Salvation Army of Greater Green Bay is looking for volunteers ages 18 and older to help their Social Services team with administrative work. This volunteer would help shred, make copies, laminate, enter data, file, organize, schedule pantry guests, answer calls, check in guests, and any other administrative task that is needed. Location: The Salvation Army Corps, 626 Union Ct., Green Bay. **Contact** Michaela Koepp at 920-593-2375 or [michaela.koepp@usc.salvationarmy.org](mailto:michaela.koepp@usc.salvationarmy.org).

## Collecting Voicemail Messages

### **Mondays and/or Tuesdays, 9:00-10:00 a.m.**

The Mediation Center of Greater Green Bay needs volunteers ages 18 or older to collect phone voicemail messages which have come into their office over the weekend and direct them to the correct staff member. You may be asked to reach out to parties if necessary at times. **Contact** Vicki Marotz at 920-438-7067 or [director@mediationgggb.org](mailto:director@mediationgggb.org).

## Various Volunteer Opportunities

### **Flexible days and times**

Aurora at Home Hospice is a not-for-profit organization providing end-of-life care and support services to patients and family members. Volunteering for hospice helps ease this burden by providing companionship, comfort, and other services to people receiving hospice care. Their volunteers also provide support for the families of people receiving care at the end of life.

Roles for individuals ages 18 and older include:

- Companion volunteers spend time with patients who have a serious illness. These volunteers may provide respite for caregivers or socialization for patients.
- Veterans in their volunteer program help other veterans through the end-of-life transition by providing a listening ear and comforting presence. Hospice volunteers in the Veterans for Veterans program also honor and celebrate veterans with pinning ceremonies in recognition of their service.
- Pet therapy volunteers use certified pet therapy dogs to spread joy, reduce anxiety, and ease fears for patients and visitors alike. All therapy dogs must have their Animal-Assisted Therapy Certification to participate in these volunteer programs.
- Bereavement callers place calls to patients' home six months after their loss, providing families with a listening ear.
- Community outreach volunteers assist with expos and distributing marketing materials.

**Contact** Lexi Pirman at 920-627-5306 or [lexi.pirman@aah.org](mailto:lexi.pirman@aah.org).

## Side Walkers and Horse Leaders

### **Mondays-Thursdays, 9:00 a.m.-7:00 p.m.**

Exceptional Equestrians seeks volunteers ages 14 and older for two roles:

- Horse leaders control the equine during therapy and adaptive riding sessions and, with direction from the therapist or instructor, are responsible for maintaining a safe and effective session. Horse leaders must have previous horse experience through riding lessons, owning or leasing a horse, or other comparable experiences. Depending upon level of experience, duties may include leading the equine during sessions, grooming, tacking and untacking, bringing in or turning out horses, basic barn chores, and other duties as needed. All prospective horse leaders must complete orientation and a horse leader assessment.
- Side walkers walk alongside the horse and rider and assist in keeping that rider safe during their session. Following direction from a therapist, side walkers may be asked to engage with their riders and assist in therapeutic activities unique to each rider. Side walkers also assist in sanitizing equipment after each session, including helmets, belts, toys, and therapy equipment.

**Contact** Bekah Morrow at 920-347-3174 or [bmorrow@exceptionalequestrians.org](mailto:bmorrow@exceptionalequestrians.org).

## Big Brothers and Big Sisters

### **Flexible shifts**

Just like the 2025 NFL Draft, Big Brothers Big Sisters of Northeast Wisconsin (BBBSNEW) is gearing up for their own 'Big Draft' to recruit the next generation of mentors. Like NFL teams scouting their future stars, they're on the lookout for Bigs — mentors ages 18 and older ready to make a lasting impact on local youth (Littles). And guess what? They want YOU on their team. They're looking for 100 mentors to join them from February through April 26, 2025. Will you be one of them? Hundreds of mentors are already making a difference in our community, and they're searching for people just like you to join them. Big Brother Tom said it best: "[Being a Big] is easier than you think. The time commitment is minimal, the agency offers many group activities for matches, and it is a proactive program. You have nothing to lose and everything to gain!" It takes LITTLE to be BIG, and you'll have a blast doing it. Mentoring is all about showing up, having fun, and making a difference. Imagine watching a football game with your Little. What better way to build a lasting friendship in the same time it takes to enjoy the game? Whether you're playing games, going to events, or simply spending time together, you're helping shape a child's future for the better. And with their flexible programs, there's a perfect fit for any schedule. Whether you have a little time or a lot, they make it easy to get involved. When you play a little, these Littles win big. Be the game changer, be the everyday hero, just be YOU. Join their roster today. Visit [bbbsnew.org/be-a-big/](https://bbbsnew.org/be-a-big/) to learn more or **contact** Keren Cotter with questions at 920-498-2227 or [kerenc@bbbsnew.org](mailto:kerenc@bbbsnew.org).

## Media Specialist

### **Mondays-Fridays, 9:00 a.m.-12:00 p.m.**

Acts 1:8 Ministry seeks a volunteer aged 18 or older to be their media specialist. Essential duties and responsibilities of this role are:

- Contact national Christian radio stations to inform them about Acts 1:8 Ministry, their mission, and their free outreach resources
- Send the station their public service announcement (PSA) to play on-air, every six months
- Follow up with a phone call to the radio stations every six months
- Schedule an interview for the ministry coordinator whenever possible
- Other duties as assigned

**Contact** Vickie Nell at 920-494-2289 or [vickienell@acts18.org](mailto:vickienell@acts18.org).

## Logo Designer

### **Virtual, on your own time**

JOSHUA is trying something new as a way to solidify their brand and how they're seen to the community. They want their logo to be easy to identify and give insight to what they do. Help them spruce up their old logo (with the scales of justice) as 2025 begins. JOSHUA is a social justice nonprofit that advocates for issues that affect marginalized members of the community. You can learn more about them at [joshua4justice.org](http://joshua4justice.org) to get a better feel for who they are in your design endeavors. If you have some time on your hands during your school break or are looking for a fun and creative opportunity, then this is for you. You don't need any expertise to be a part of this (unless you have the experience, which is a bonus). By participating, you are agreeing to give them the full rights of your design, if chosen. They can't wait to see what you create. Submit your logo design to [joshua4justice@gmail.com](mailto:joshua4justice@gmail.com) or **contact** Caitlin Haynes with questions at 920-301-0022.

## Early Education Classroom Grandparents

### **Flexible school-day hours**

Encompass Early Education & Care needs volunteers ages 55 and older to be classroom grandparents who make a difference in a child's life while also earning a tax-free hourly stipend. This opportunity takes place in an assigned classroom at one of seven five-star-rated Encompass centers in Brown County. The Foster Grandparent program joins together two generations, enhancing the quality of life for seniors by giving them a sense of purpose while also giving children a consistent grandparent figure who encourages them in social play and classroom activities. Volunteers need to meet limited income guidelines as required by AmeriCorps Seniors (the program's funding source). **Contact** Deb Johnson at 920-785-9710 or [djohnson@encompasswi.org](mailto:djohnson@encompasswi.org).

## Community Meal Heroes

### **Weekdays, 5:00-7:00 p.m.**

Prepare a meal for Altrusa Hospitality House's guests while patients and families are staying in town for critical medical care. Food and desserts can be prepared at home, serving 10-12 individuals at a time. Volunteer coordinator will contact you prior to your sign-up date. Visit <https://bit.ly/3UX2OAr> to sign up or **contact** Kristine Blum with questions at 920-884-6677 or [kristine@altrusahousegreenbay.org](mailto:kristine@altrusahousegreenbay.org).

## Front Desk Volunteers

### **Flexible shifts, 8:00 a.m.- 4:00 p.m. (Tuesdays and Thursdays) and 8:00 a.m.- 12:00 p.m. (Wednesdays)**

Freedom House Ministries is looking for volunteers ages 16 and older to greet donors and volunteers entering the building with a smiling face and gracious interaction, answer/screen phone calls, and bring a friendly, positive presence to the house. This position is flexible for selecting hours, however Freedom House would like this be an ongoing, regular schedule. They hope to hear from you soon. **Contact** Jenna Robbins at 920-432-4646 or [jennarobbins@freedomhouseministries.org](mailto:jennarobbins@freedomhouseministries.org).

## Shelter Volunteers

### **Various daily shifts between 8:00 a.m.-6:00 p.m.**

The Wisconsin Humane Society-Green Bay Campus is looking for volunteers to help support the shelter. They are in need of animal care volunteers, dog walkers, laundry, enrichment, vet support, and off-site adoption center volunteers. Visit [www.wihumane.org/volunteer/greenbay](http://www.wihumane.org/volunteer/greenbay) to learn more about their program and how to become a volunteer. Individuals ages 13-15 must be accompanied by an adult. **Contact** Katie Gut at 920-469-3110 or [kgut@wihumane.org](mailto:kgut@wihumane.org).

## Senior Program Assistant

### **Mondays and Tuesdays, 11:30 a.m.-1:00 p.m.**

The Salvation Army of Greater Green Bay is looking for volunteers ages 18 and older to help prepare the senior room for their Monday and Tuesday bridge program. They need a volunteer to get the refreshment table ready by making coffee, filling the water jug, and bringing baked goods from their downstairs lunchroom upstairs to the senior room. Duties also include washing dishes/running the dishwasher and letting in the bridge players. This role requires standing, walking, and light lifting. Location: The Salvation Army Corps, 626 Union Ct., Green Bay. Visit <https://btr.im/0t770> to sign up or **contact** Michaela Koepp with questions at 920-593-2375 or [michaela.koepp@usc.salvationarmy.org](mailto:michaela.koepp@usc.salvationarmy.org).

## Various Volunteer Roles

### **Flexible shifts, depending on your availability**

New Leaf Foods has several long-term volunteer roles available:

- Communications Team Member - produce content for New Leaf Foods, adhering to their organization's communication strategies, values, and goals. Working with the Communications Team Lead, Communications Coordinator, and other team members, this volunteer will have the opportunity to inform our community on local, healthy foods and resources, as well as New Leaf's mission, events, and projects. This could include creating social media and website content, writing and editing newsletters, blogs, and other written content, and videography and photography.
- Fundraising Team Member - New Leaf's fundraising team is essential to ensuring access to financial resources which fund their projects and events. This volunteer helps the team find grants to apply for, and may assist in writing and editing grant applications. Fundraising team members also brainstorm and manage fundraising campaigns. Members on this team come together to conceptualize ways to monetize events to expand outreach for New Leaf's mission.
- Education and Events Team Member - This volunteer works collaboratively with the team to plan and execute educational initiatives and events. Team members work to educate our community on food-related issues, skills, and resources. They also determine what educational content aligns with New Leaf Foods' mission, goals, and values.

**Contact** Kim Diaz at 920-600-4413 or [kim.diaz@newleaffoods.org](mailto:kim.diaz@newleaffoods.org).

## Meal Teams

### **Dinner served daily from 5:00-6:00 p.m.**

Volunteer involvement in providing meals at Freedom House is vital to serving their families. It is a great opportunity to share your gift of cooking. The goal of meal teams is to provide a steady stream of home-cooked meals for the 16 families residing at Freedom House.

**Contact** Jenna Robbins at 920-432-4646 or [jennarobbins@freedomhouseministries.org](mailto:jennarobbins@freedomhouseministries.org).

## Senior Community Volunteers

### **Various days and shifts, often 2-3 hours per event**

Woodside Senior Communities needs volunteers ages 18 and older for events like taking their residents to the wildlife sanctuary. Volunteers would be assigned to a resident, push them around in their wheelchair, and spend a fun half-day with residents and staff. Woodside also needs volunteers to help push residents in their wheelchairs to and from church, as well as spend one-on-one time with residents, which could involve coming in for a chat, playing a game or putting together a puzzle. **Contact** Rob Charles at 920-634-3636 or [rcharles@woodsidelh.org](mailto:rcharles@woodsidelh.org).

## One-on-One Adult Tutoring

### **Flexible scheduling; meet once or twice a week for 1-2 hours as established with your student**

Literacy Green Bay is expanding its Adult Tutoring Program outside the basic skills of reading, writing, and speaking to meet the growing demands within our community. As a student-centered program, their tutors, who are ages 17 and older, help students focus on goals that are specific to the needs of the student. Training and curriculum are provided. No teaching experience is needed. If you can speak English, you can teach English. Currently, in addition to ELL tutors, Literacy has the following specific tutoring needs:

- GED student with dyslexia
- Accuplacer Placement Test
- Microsoft 365 and basic computer skills

**Contact** Carleen Jeanquart at 920-435-2474 or [cjeanquart@literacygreenbay.org](mailto:cjeanquart@literacygreenbay.org).

## Red Cross Disaster Dispatch

### **Preferred commitment is four on-call shifts per month**

The American Red Cross seeks volunteers ages 18 and older for a virtual opportunity to coordinate response teams that provide basic comfort and care to families after home fires and other disasters. **Contact** Lee Borofka at 920-737-9974 or [lee.borofka@redcross.org](mailto:lee.borofka@redcross.org).

## Healthcare Team for Refugee Resettlement

### **Flexible shifts based on your schedule**

Catholic Charities of the Diocese of Green Bay is looking for volunteers ages 18 and older to assist with the following:

- Provide transportation to a wide range of initial healthcare-related appointments
- Ensure that all refugees arrive to their appointments on time and at the correct clinic
- Communicate regularly with Catholic Charities of Green Bay's refugee manager regarding progress, scheduling, or concerns that may have arisen during appointments
- Help fill prescriptions and train refugee on filling future prescriptions independently

**Contact** Halle Beranek at 920-272-8323 or [hberanek@gbdioc.org](mailto:hberanek@gbdioc.org).

## Quitting Tobacco Resource Table

### **Twice a month on weekdays, 11:00 a.m.-12:15 p.m.**

The Salvation Army of Greater Green Bay's building will be participating in a new program called You Can Quit Tobacco, We Can Help, which will provide research to UWGB-Madison. They need volunteers ages 18 and older to sit at a back table during their lunch program twice a month to engage people who may want to quit smoking, chewing, or vaping.

Location: The Salvation Army Corps, 626 Union Ct., Green Bay. **Contact** Michaela Koepp at 920-593-2375 or [michaela.koepp@usc.salvationarmy.org](mailto:michaela.koepp@usc.salvationarmy.org).



## Volunteer Team Supervisor

### **Flexible shifts depending on your availability**

As the volunteer team supervisor, you have the opportunity to oversee and work with New Leaf Food's volunteer coordination team. You'll share volunteer needs, concerns, and trends in their volunteer recruitment with their board. Actively work to expand their capacity by recruiting volunteers and managing volunteer needs for projects, including their Community Orchards, Bountiful Branches, and collaborative projects. **Contact** Lynn Walter at 920-217-9275 or [lynn.walter@newleaffoods.org](mailto:lynn.walter@newleaffoods.org).

## Science Kit Refurbishment

### **Flexible weekday shifts, any time during business hours of 8:00 a.m.-4:00 p.m.**

As a volunteer with The Einstein Project, you will be involved in refurbishing STEM kits for classroom use. By refurbishing these kits, you play a vital role in ensuring that students have access to high-quality educational resources. Your tasks may include cleaning, repairing, and organizing materials, ensuring that each kit is in excellent condition for students to learn from. Your attention to detail and dedication will directly contribute to the success of STEM education in our local schools. Volunteers younger than 16 need to have a parent present. **Contact** Elizabeth Mayenschein at 810-333-2420 or [elizabeth@einsteinproject.org](mailto:elizabeth@einsteinproject.org).

## Opinion Editorial Writing

### **Flexible, make your own schedule**

This volunteer opportunity is for people looking for a powerful way to amplify their voice, share expertise, and engage in public conversation with JOSHUA and their followers. If you're interested in social justice such as housing, transformational (legal system reform), immigration, the environment, and more, then this may be for you. It will be a learning opportunity to help you shape your public opinion, establish credibility, engage with decision-makers, raise awareness, and catalyze change. In an era where informed voices are critical, writing an op-ed allows you to make a lasting impact on your community and beyond. It's your chance to contribute to the narrative and shape the future. JOSHUA would love to hear what you have to say and publish your content under their platform. **Contact** Caitlin Haynes for guidelines and further details at 920-301-0022 or [joshua4justice@gmail.com](mailto:joshua4justice@gmail.com).