

AmeriCorps Seniors Reading Coaches for Kids Volunteer Description

Title: Reading Coach

Location: Green Bay Area Public Schools, Unified School District of De Pere Redbird Ready (after-school program), and Pulaski Community School District

Reports to: Reading Coaches Coordinator, Teacher and/or other designated staff

Mission: The mission of the AmeriCorps Seniors Reading Coaches for Kids program is to provide Brown County elementary schools with volunteer tutors to help students improve their literacy skills.

Purpose: Support K–5 students in developing reading readiness skills through meaningful intergenerational connections. Volunteers provide patience, encouragement, and support to help students build literacy skills, confidence, and positive attitudes toward learning that contribute to academic success.

Role Description:

- Assist K–5 students with reading, writing, and other literacy based activities as directed by the classroom teacher or school staff.
- Commit to a consistent volunteer schedule of at least one hour per week throughout the school year.
- Attend your scheduled reading session regularly and arrive on time.
- Check in and out at the school office according to school procedures each time you volunteer.
- Notify the classroom teacher as early as possible if you will be absent.
- Maintain required volunteer records, including documenting volunteer hours and reporting the number of students you serve according to program guidelines.
- Share feedback with the teacher regarding students' progress while maintaining confidentiality.
- Serve as a positive, patient, and encouraging role model.
- Complete all required volunteer onboarding, including orientation, training, review of program materials, a background check, and any required school district procedures.
- Communicate questions or concerns with the classroom teacher or the Reading Coaches Coordinator.

Required Qualifications:

- Individuals 18 and older, with a special focus on volunteers age 55+ for intergenerational experience.
- Experience working with children and must have a desire to help children succeed in reading.

Time Commitment:

- Minimum of one hour per week during the school day, on the same day and time each week.
- Minimum of one school year.

Training:

- 2 hour Initial Training and additional training opportunities throughout the year.

Benefits:

- Build connections, improve well-being, and support student success through literacy.
- Be celebrated through an annual volunteer recognition event.
- AmeriCorps Seniors 55+ benefits (live in Brown County): Receive mileage reimbursement, supplemental insurance coverage while volunteering and an annual recognition event.
- A deeper understanding of literacy, education, and the local school system.

Screening Procedures: Applicants must complete a volunteer application, complete a phone screening and pass a background check.